

QUINCY WATER ASSOCIATION, INC.  
Board Meeting Minutes  
December 9, 2010

President Mike Roberts called the monthly board meeting to order at 6:45 pm at the Quincy Grange. Present were Board Members – Mike Roberts, Jim Malisch, Kim Bunnell. Others present: employee, Sharon Hicks, Maintenance contractor, Calven Shulda: Shareholders, Cheryl Malisch, Terry Salo, David Willey, Debbie Greeley, and Carol Brandt.

**Minutes:**

The board approved the minutes for the November Board Meeting.

**Financial & Accounts Payable Reports:**

Jim Malisch presented the monthly financial report. The board approved a motion to accept the financial report and pay the bills.

**Maintenance Report:**

Calven Shulda explained the lab results. The blow off valve has been installed at Poysky's. The County culvert on Lewis Rd and Collins road has collapsed; Calven has temporarily rerouted the water line until the county completes the repair. The county will dig a new line and furnish the rock and equipment to replace the new line. Calven will replace the new line with schedule 80 pipe.

**Old Business:**

**Records** - All the records have been moved to the Ilmari site.

**Old Water Tank** - The board will put the sale of the water tank on hold until new construction requires that it be moved.

**Engineer Selection** - Mike Seely will finish up with the letter and documentation for the engineer selection required by IFA. The board will have a possible work session on the 15<sup>th</sup> or 16<sup>th</sup> of January to go over the information before sending it to the attorney. The board will also begin going over the budget at this work session.

**RVS**- The RVS program is now working on the new computer, thanks to Cheryl Malisch for all of her hard work to get it up and running.

**Leak Forgiveness**- Leak forgiveness will be granted to the following shareholders who used their water to clear the lines from the water leak at Hermo Rd: Paul Courtney, Mike Roberts and Russell Crape. Marge Johnson sent in a letter to the board requesting forgiveness on her bill and asking that it be for the two months as her mail was sent to the wrong address and she had not received her bill until the end of the month. The board approved granting leak forgiveness for the two month period. Sharon will calculate the adjustment and re-bill Marge for the usage.

**New Business:**

**Leak Forgiveness Policy Changes** – The board voted to clarify the Leak Forgiveness Policy, which defines the time period to be twelve consecutive months, not a calendar year. The policy will also revise the procedure for proof of leak repaired to state that our maintenance contractor will check verify by checking the meter.

**Insurance Policy** - Jim Malisch presented the insurance policy renewal for 2011 and will follow up with insurance agent.

**Meter Replacement** - Calven Shulda will replace Leo Nikula's meter as it is broken and showing no usage for the month of November. Leo's bill will be calculated by averaging previous usage. He will be re-billed for the month by Sharon and an email a copy will be sent to Jim Malisch for the records.

**Electrical Plug issue** - Calven requested that one of the board members replace the electrical outlet plug that was removed by the well driller so a heat lamp could be used at the Stewart Creek site.

The meeting was adjourned at 7:35 pm.

Respectfully submitted, December 9, 2010

Jim Malisch, Secretary/Treasurer of the board.  
Assistance provided by Sharon Hicks, and Kim Bunnell.