

***QUINCY WATER ASSOCIATION, INC.***  
***Board Meeting Minutes***  
***April 14, 2011***

President Kim Bunnell called the monthly board meeting to order at 6:30 pm at the Quincy Grange. Present were Board Members – Jim Malisch, Kim Bunnell, Mike Seely, and John Moore. Others present: Maintenance contractor, Calven Shulda, Employee, Sharon Hicks, Shareholders- Les Pugh, Debbie & Martin Greely

**Minutes:**

A motion was made by John to approve the minutes of March 9, 2011 and Mike Seely seconding the motion. Motion approved by all present.

**Financial & Accounts Payable Reports:**

Jim Malisch presented the monthly financial reports and bills for March 2011. A motion was made by John Moore to accept the Financial Report as presented with Mike Seely seconding the motion. Motion approved by all present.

**Maintenance Report:**

Calven Shulda reported that dirty water had been reported but no signs of leaks were found.

**Old Business:**

Kim Bunnell reported she had attended the grange meeting to request a key no action was taken at the meeting. A key is available to be checked out for the meetings.

The sale of the water tank has been completed and tank has been removed from the site.

Update on the well – Bids contracts is next to be done. Discussion about the rock removal from site when complete will be discussed, also question of who will be monitoring well testing during the 24 hr will be checked into. The engineer also suggested putting in an 8” casing instead of the 6” casing, this will be checked out by Mike Seely and he will report back on it. Discussion about 3 phase vs. single phase for the electrical hookups was to be checked out before installed. Jim Malisch will be the contact person.

**New Business:**

Debbie and Martin Greely made a request to the board to have late fee of \$9.07 removed due to check never being received in mail. John Moore made a motion to remove late fee and Jim Malisch seconded motion. Motion approved by all present.

Debbie Greely also asked about forgiveness to her bill being late every month due to their pay day of the last day of the month. She has set up to have her check wrote at the bank on the last day but it does not get postmarked before the 1<sup>st</sup>. Jim Malisch asked that Sharon save the envelope that the check comes in to show the postmark date. John Moore made a motion to give a 5 day grace period for all shareholders with Mike Seely seconding the motion. Motion approved.

Meter Reading date change – Mike Seely made a motion with John Moore seconding motion to have the meters read by the 27<sup>th</sup> of each month. Motion approved by all present.

Jim Malisch requested that Calven turn in his time card the beginning of month. Calven will leave his time card with the meter when he reads it.

Correspondence was received from ATEC system association which was recommended by MSA to do the pilot study on new well instead of using the well driller. Mike Seely will check into this further and get back with the board with his findings.

Sale of property – Hogan Bays of the Monastery would like to buy the property from QWA. Kim will contact him and let him know to give the board an offer on the property.

Transfer of money – John Moore looked into the transfer of money into an investment account to earn interest which is similar to the Oregon Pool of funds. He will get more information and bring it back to the board. In the meantime Jim recommended transferring \$20,000 into the money market to earn higher interest.

Location of tank next to the treatment system was a concern brought up by Mike Seely; it was suggested to put the treatment system on the uphill side of the tank.

John Moore made a motion to adjourn the regular meeting at 8:10 pm to go into executive session with Mike Seely seconding the motion. Motion approved by all board present.

Respectfully submitted, April 14, 2011 by Sharon Hicks

Jim Malisch, Secretary/Treasurer of the board.