

QUINCY WATER ASSOCIATION

Board Meeting Minutes

November 14, 2013

President of the board, Linda Hooper called the board meeting to order at 10:03 AM at Fultano's Restaurant. Other board members present were Tom Williams, Debbie Greeley and Jim Malisch. Board member Mike Seely did not attend. Terry Salo was the only other shareholder present at the meeting.

Minutes:

Board members previously received a draft of the October 9, 2013 board meeting minutes by email. After a typographical correction, the board members present approved the meeting minutes as written.

Financial Report:

Jim Malisch presented the financial report for the month of October 2013. Jim reported that the total cost of the remote monitoring equipment and installation was higher than was estimated by Hiland, but stated that the cost did not exceed his projections. The board voted to accept the financial report as presented.

Jim reported that the bonus check issued to Sharon Hicks on August 1, 2013 still had not cleared the bank and that Sharon had not responded to letters and emails about the check from Debbie Greeley. The board discussed the issue and agreed that Jim should put a stop payment order on the check if it did not clear the bank by December 1, 2013.

Maintenance Report:

The board reviewed the monthly maintenance report from Hiland. There were no major issues. Jim reported that at his request, Emerson Controls visited the treatment site in order to modify the programming of the variable frequency drive (VFD) on the well pump. Jim explained that these changes would allow the Pump controls to reset automatically following any power interruption or fluctuation.

The board briefly discussed deferred system maintenance issues but agreed that because of the system repair costs for two major leaks in 2013, any elective maintenance work will be deferred until 2014.

Old Business:

Linda Hooper reported that she has received a list of addresses from Hiland for the water-sampling plan. Linda and Debbie will contact the individual shareholders for each address on the list.

The board discussed the request from Mrs. Fife for a water meter installation on her property on Ilmari Road. Mrs. Fife has owned the water share since 2000, but a meter was never installed.

The board voted to adopt a policy that says that anyone who purchases a share from a previous shareholder or who purchased a share in the past but did not pay the current share price of \$4,000 will be required to pay the meter installation costs.

The board voted to Allow Hiland Water to utilize their own leak forgiveness policy rather than use Quincy Water Association policy. An exception to the Hiland policy will require a 12-month limit on granting of any additional leak forgiveness requested by the shareholder. Hiland Water is to contact the board of directors for any unusual leak incident or shareholder request.

New Business:

The board reviewed the monthly call log provided by Hiland Water. The board had considerable discussion about Highland's fees for water service disconnection and reconnection. The board also discussed individual shareholder actions related to service disconnections.

The board voted to grant credits to two shareholder accounts that were charged for disconnection. The board agreed that in the future, Hiland Water would provide a list of shareholder accounts scheduled for disconnect to the board each month.

The board discussed the past due report.

The board discussed repossession of a water share for an account that is seriously past due. Debbie will forward account information to Jim so he can send a letter to the delinquent shareholder.

The board discussed the need for preparation for the annual shareholder meeting in March of 2014.

The board meeting was adjourned at 12:03 PM.

Respectfully submitted,

Jim Malisch - Secretary-Treasurer of the board.