

QUINCY WATER ASSOCIATION
Board Meeting Minutes
January 9, 2014

Linda Hooper called the board meeting to order at 10:00 AM at Fultano's Restaurant. Other board members present were Debbie Greeley and Jim Malisch. Board members Tom Williams and Mike Seely did not attend.

Minutes:

Board members previously received a draft of the November 14, 2013 board meeting minutes by email. There was no December 2013 board meeting. The board approved the minutes as written.

Financial Report:

Jim Malisch presented the financial report for all of 2013. The board reviewed and discussed income and expenses for the year. Jim reported that expenditures exceeded the 2013 budget primarily because of the expenses to repair two major water line breaks, and cost of paying off the old FMHA loan. Income from water sales for the year fell short of the forecast. The board set the budget and income forecast for 2014.

Maintenance Report:

The board reviewed the monthly maintenance report from Hiland. There were no major issues. Jim reported that Jeff Landauer of Valley Electric would help him install the remote monitoring software on the QWA laptop computer later this month. However, Jim said that he is able to check on the system status by telephone.

The board briefly discussed refurbishing the old well, (2A) and the engineering required to resolve the water pressure issue at the end of our water line on Ilmari Road. Jim said he would be contacting engineering and service people to get estimates for these projects.

The board also discussed several major system maintenance items deferred last year until 2014.

Old Business:

Jim reported that the QWA website was in the process of transferring to a new server. The new server provider was paid for the first year of hosting fees.

Linda asked about the status of the list of addresses for the water-sampling plan. Debbie reported that she had identified the shareholders at each address and sent the list to Linda and Silas at Hiland Water. Linda will ask Silas to contact each shareholder on the list.

The board briefly discussed the need to establish a policy for the sale of excess water to commercial water users or other shareholders. The board agreed that several working sessions are required to develop such a policy.

New Business:

The board reviewed the monthly call log provided by Hiland Water. The board voted to grant water forgiveness to a shareholder who suffered a severe leak due to freezing pipes. Hiland Water will be asked to verify proper operation of the meter shutoff valve and verify that the shareholder have repaired the pipes.

The board reviewed the billing log and discussed several shareholders with high usage. Debbie committed to contacting Hiland Water concerning their follow-up with high usage customers.

Jim reported that a shareholder had called and complained about not being able to attend the meetings because board meetings were scheduled during the day. Jim said that he had contacted the Clatskanie PUD about using their community meeting room. He said that he had tentatively reserved the meeting room for the next six months for board meetings. He reserved the second Thursday of each month at 7:00 PM, but the date and times could be changed. The board voted to change back to meeting the second Thursday of each month at 7:00 PM and use the PUD meeting room. Jim will publish notice in the local paper that the next board meeting will be held at the PUD on February 13, 2014 at 7:00 PM, and continue on the second Thursday of each month until further notice.

The board briefly discussed preparation for the annual shareholder meeting in March of 2014.

The board meeting was adjourned at 11:28 AM.

Respectfully submitted,

Jim Malisch - Secretary-Treasurer of the board.