

**QUINCY WATER ASSOCIATION
BOARD MEETING MINUTES**

March 13, 2014 Board Meeting

Linda Hooper called the meeting to order at 6:54 PM at the PUD.

Board members present:

Linda Hooper, Jim Malisch, Kim Bunnell, Tom Williams, Debbie Greeley
Shareholders present: Cheryl Malisch, Braden Lever, Carol Brandt

Minutes – February Minutes approved as read.

Financials approved. Annual insurance was included. 3rd and 4th quarter Lab fees from 2013 were paid. The lab fees are quarterly for a limited time. On the financial report, the amount for water sales is a pure number. All the pass-thru fees and late fees have been removed.

Maintenance Report – no major concerns this month. Routine maintenance performed.

Debbie was concerned about the meter readings being estimated and/or incorrectly recorded. She contacted Silas about notifying QWA when readings are estimated. She will notify Hiland that when readings are estimated, we would like that noted in the maintenance log.

Old Business:

Mr. Haatia's resolution from the annual meeting was discussed. The board decided to place the phrase "All members of the association have the responsibility and duty to be good stewards of the environment and its resources of the land and its waters in all actions, transactions, and associations" into the bylaws Article IX (Duties of directors), as a new Section 1, then renumber the remainder of the sections. This will be a temporary solution until the Articles and the bylaws are reviewed and updated with council. Kim will make this change and update the bylaws to include the changes voted on at the annual meeting, then email copies for final approval at the April board meeting.

New Business:

Phone log – no major concerns this month.

Shut offs – Jim is sending registered letter to Mr. Olilla to inform him that he is in jeopardy of losing his share.

The Grange was discussed. The beneficial relationship with the grange is no longer of benefit to QWA. The board decided to revisit the rate structure for the grange in September/October.

Hermo Road – rumor is that work will begin on Hermo Road soon and QWA interests need to be addressed. Debbie will research contacts to find out who will be working on the road. The county road master is David Hill for Columbia County. Jim will send the 2007 plans for Hermo Road with Linda to make copies. Original plans called for replacing lines with 8" pipe. We do not need 8" pipe – 4" would be better. Kim will assist Debbie.

Reports – Jim will figure out what reports will be beneficial for annual reports from Hiland in July.

Prioritization of projects – special working session called for April 1, 2014 at 8:00 AM at the PUD

Debbie brought up making a change in the January minutes that had already been approved. She wanted more details about a leak forgiveness that was discussed at the meeting. It was agreed that the minutes would not be changed, but going forward any anomalies with leak forgiveness would be given more details about the occurrence in the minutes so future boards would see the reason for the decision.

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Kim found a mistake in the Approved Annual Meeting Minutes for March 2012. She made a motion to make a correction from "... motion to delete from bylaws Article 8 Section B" to "...motion to delete from bylaws Article XI Section 5, B". Motion was seconded and approved. Jim will send corrected minutes to board members.

Jim received a bill from RVS software. Board approved Jim cancelling RVS.

Election of Officers –

Duties for the secretary/treasurer can be dispersed among board members. Jim will delegate assistance as needed.

President – Linda Hooper

Secretary/Treasurer – Jim Malisch (Kim will shadow the Treasurer – Debbie will assist with Secretary)

Vice-President – Debbie Greeley

QWA needs to get the water user agreement and membership certificates out to the membership.

Jim informed the board members they need to sign the signature card at the bank. The Draft copy of the 2013 Annual Meeting Minutes will be done and to the bank so bank will accept signatures.

Board meetings are scheduled for 4:00 PM on the second Wednesday of the month. Jim will book the room at the PUD.

Regular meeting adjourned 8:20 PM – went into executive session to discuss security matters.

Transcribed and submitted by Debbie Greeley