

**QUINCY WATER ASSOCIATION
BOARD MEETING MINUTES**

September 10, 2014 Board Meeting

Linda Hooper called the meeting to order at 3:56 PM at the PUD.

Board members present:

Linda Hooper, Jim Malisch, Kim Bunnell, Braden Lever, Debbie Greeley
Members present: Terry Salo, Eric Griffith

Minutes – August Minutes approved with the following changes:

- Change “updated documents” to “updated governing documents”
- Change “There are liability questions and who “owns” the job site” to “There are liability questions and questions about who owns the job site.

Financials approved as presented. Monthly accounts payable added to the financial report. Past due is very low.

The date of the deposit from Hiland was discussed. Debbie will check to see if a deposit date is specified in the contract. Jim will discuss this with Silas.

Deb will notify Hiland that the money collected when a service is turned back on by a QWA board member is to be issued to QWA as a credit. It does not go to the board member.

Maintenance Report – The report noted the amount of water that was used. The noted open lock box was discussed. Keys were given to Braden. One misread meter reading was noted.

Mike Seely’s possible new connection was discussed. He wants to put it in on Beaver Dike Road at the hydrant in front of Horness property and run a line across the Horness property and the tree farm property. The QWA line is broken somewhere between the hydrant and the end of line, but the location of the break is unknown. It is not in QWA’s best interest to locate the break and fix it since there is no meter on the line after the hydrant (at this time). Though the line goes to the tree farm, there is no meter at the property.

Flushing report - no major issues from flushing. Debbie will check with Hiland to find out when they plan to schedule the lubricating of the hydrants (Fall 2014).

Old Business:

Maintenance items -

Project Maintenance Items – A motion was made and approved to add \$1500 to the \$11,000 for maintenance approved at the August 2014 board meeting (4-1).

1. Hermo Road protection – Braden met with Ryan (county road) to check out protecting valves at Hermo and Quincy Mayger. A barrier is out of the question – safety issues. Placed a reflector to protect the valves until the project of updating Hermo Rd is a reality.
2. Test of Well 2A – Test is postponed until the PP pump is repaired. Deb will ask Hiland for a “reinstalled by” date.
3. Fire Hydrants
 - A. Hiland is working on the wrong hydrant. Deb will notify Hiland that they need to fix the scissor hydrant on Rutters Road. A new hydrant costs about \$2000.
 - B. Cap hydrant at Collins/Lewis and assess the connection surrounding it – Silas sent an email in Nov 2013 that dealt with this area. The quote given at that time was \$3000-\$4000. The board agreed to increase the budget for Hiland to fix this problem.
 - C. Hiland is looking at the price to rebuild the hydrant at Charity.
4. Install a blow-off valve at the end of Rutters Road – when Hiland started this project, they discovered a leak. They will finish the install when they finish the hydrant on Rutters.

Flaggers/Flagging – Hiland has discussed the flagging and safety issues with its workers. They will carry cones. Hiland workers will decide when to use flaggers. QWA expects flaggers to be used if a lane is closed on Quincy Mayger.

**QUINCY WATER ASSOCIATION
BOARD MEETING MINUTES**

New Business:

Phone log –

Mary Henderson (#1526) should be Mary Hendrickson. Deb will notify Hiland of this change.

Past due –

Pugh account is 60+ days overdue – on watch list.

Bernie Reinbold requested a transfer of ownership of membership certificate #127 to Mike Seely. A motion was made and approved to accept the transfer of the membership certificate #127 to Mike Seely with the meter to be installed by the hydrant near the residence located at 19382 Beaver Dike Road (5-0). Mike Seely will be paying for the installation.

Debbie informed the board that a Richard Brown expressed interest in a QWA membership at 77072 Rutters Rd. He was told that he needed to write a letter to the board or appear at a monthly board meeting to make an official request. Hiland reported that the cost to install service at this address would be \$1758. The board discussed other possible requirements for approving Mr. Brown as a QWA member.

End of Month reports from Hiland – QWA would like to add “Route 25 Totals Report” and remove the “Billing Register” and “Sales and Receivables Report” from the monthly reports. We will keep the “Receipts this Month” Report, “Adjustments”.

The board would like the Fire Dept to notify QWA if they fill up their truck at the Quincy Station.

The Quincy Grange – the board discussed new rates for the grange. It was agreed that we would increase the flat rate to \$12.50 in January 2015 and then to \$15.00 in January 2016. They would continue to receive 100 cu ft of water per month with the excess paid in January. A motion was made and approved to increase the flat rate to \$12.50 a month in January 2015 (5-0). Debbie will write a letter to the grange explaining the increase.

Terry Salo brought in a sample of his water with the complaint that it contains a lot of chlorine smell. The board discussed having Hiland test the end of the lines to get a chlorine residual. The water needs to have a minimum of .5 at the source since the chlorine is added before filtering. Debbie will pass along the complaint to Hiland and have them check the residual at the end of line and to check with Terry about his water.

Eric Griffith questioned the increase in water pressure at his house. The board had no answer.

Regular meeting halted at 5:24 PM – Board went to executive session to discuss attorney concerns over governing documents.

Regular meeting reconvened at 5:55 PM –

A motion was made and approved to allot an additional \$1500 to the attorney (5-0).

Meeting adjourned at 5:58 PM.

Transcribed and submitted by Debbie Greeley