

QUINCY WATER ASSOCIATION
Board Meeting Minutes
May 14, 2015

Kim Bunnell called the board meeting to order at 6:33 PM in the Clatskanie PUD public meeting room. Other board members in attendance were Jim Malisch, Mike Roberts, Greg Smiley, and Randy Trass. Association members attending were, Carol Brandt, Cheryll Malisch, Karen Trass, and Martin & Debbie Greeley.

Minutes:

A draft of the minutes of the April 9, 2015 board meeting was previously emailed to all of the board members prior to the board meeting. After minor corrections for spelling, the board members approved the minutes as written.

Financial:

Jim presented the one-page cash asset balance sheet showing all income, expenses and account balances for the month of April 2015. He explained that the credit from Hiland that was shown as other income on the balance sheet. The credit was a refund for shutoff charges incorrectly collected. Jim explained that mileage expenses were for trips to Scappoose to commission the financial review for 2014. Mike volunteered to pick up any future tax documents if needed because he works nearby. Jim summarized filing status of the amended IRS-990 tax returns for the board. He reported that work by the accountant is on schedule. The board voted to accept the financials and pay the bills.

Maintenance:

Jim summarized the repair of the water leak at the Stewart Creek pressure control vault. Hiland Water pumped water out of the vault and found the leak in a small control line. They made a temporary repair by plugging the line. The board discussed the repair and decided to continue with their plan to prepare a bid specification for rebuilding both pressure control vaults.

The board discussed the task of gathering location information about system isolation valves. They decided to have Randy continue the effort by contacting a previous maintenance contractor.

The board held a lengthy discussion on the topic of local contractors and suppliers for emergency repairs. The discussion ranged from contractor licensing to liability. The board made no decisions, but members will explore creating a list of potential contractors.

Jim reported that the revised maintenance contract for 2015-2016 with Hiland Water was ready for signature. Kim signed the contract; Jim will mail the signed contract back to Hiland.

Randy reported that he would attend a meeting at Global Partners site concerning the Hermo road project on Friday May 15, 2015. Jim Malisch will accompany Randy to the meeting.

Old Business:

Randy reported that the Quincy Grange is available for the Association to hold meetings there again. The board decided to hold the June board meeting at the Grange and continue to meet there each month. Jim will put a notification in the local newspaper that the June board meeting will be held at the Grange on the second Thursday of June at 6:30 PM and continue each month until further notice.

Randy reported on lock replacement for the two Association compounds.

Kim reminded the board that the work party cleanup of the Ilmari Road site was scheduled for Saturday May 16th. A barbeque will follow at Greg Smiley's house.

Jim reported that he had not received any response to his letter to Sharon Hicks regarding membership. Kim decided that she would contact her.

New Business:

The board reviewed the past due report provided by Hiland. The board members agreed to personally follow up on several of the past due accounts. The board decided that Jim would call Hiland and delay any action for those accounts over 60 days until next month.

Kim summarized the monthly maintenance reports from Hiland. She described them as routine except for the water leak at the pressure control vault.

Kim briefly discussed the recent additions to the Association web page.

The board meeting adjourned at 7:22 PM

Respectfully submitted, May 26, 2015
Jim Malisch, Secretary-Treasurer of the Board

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