

**QUINCY WATER ASSOCIATION**  
**Board Meeting Minutes**  
**June 9, 2016**

Kim Bunnell called the board meeting to order at 6:30 PM at the Quincy Grange. Other board members present were Jim Malisch, Randy Trass, and Greg Smiley. Mike Roberts did not attend. Association member Cheryll Malisch also attended.

**Minutes:**

Prior to the meeting, a draft of the May board meeting minutes was emailed to all board members. At the board meeting, the minutes were approved as written.

**Financial:**

Jim presented the financial sheets showing all income, expenses and account balances for the month of May 2016. Jim noted that the expenses for May were low.

**Maintenance and Improvements:**

The board reviewed, and discussed the Hiland maintenance log for May. It was noted that Hiland had allowed the chlorine supply in the tank to run out last month. Hiland made a trip to the site to correct the deficiency without charge.

Jim reported that he had recently assisted a local realtor and potential buyers evaluate the water connection to a house that was in foreclosure by the bank. The membership and water share to this property was terminated by the board in 2014.

The board discussed a second property that had lost its membership and was now on the market. Jim reported that he had told both realtors that the properties did not have water and that new owners would need to apply to the board in order to purchase a water share if they purchased the house.

Jim reported that Cascade Water Works was scheduled to begin work on the pressure vault drain and pressure boosting station on the 16<sup>th</sup> of June. The association will help with flagging traffic.

Kim reported progress on the shareholder with an in-line pump that is not working. This water service will be impacted when the association executes the reduction in line pressure. Kim said that she and Cheryll were working with the individual to find a solution for the problem. The board had a brief discussion about the issues.

**Old Business:**

Randy gave a progress report on the Hermo Road project. He said that there are many rumors about the project; however, he was assured that the road improvements would be completed after some delay. The board again expressed concern about any damage that the heavy hauling might have caused to the water lines. Randy told the board that he had discussed the issue with the primary participants.

**New Business:**

The board reviewed the Hiland phone log and the past due report. Several past due accounts were discussed. Jim will follow up with Hiland about collection of several past due accounts. Randy will follow up with one of the individuals that has a past due account and high water usage.

Jim reported that the board was notified that a site survey of well 2B would be conducted by the Oregon Health Authority (OHA). The survey will take place on June 21<sup>st</sup>. The board and Hiland Water Inc will be involved. Jim and Randy will visit the well site next week to modify the barrel that covers the well head so that it fits. It was noted that the annual system flushing will also take place on that date.

There was a brief discussion about the associations back flow and cross connection program.

The board had a long discussion about the details of establishing a board policy for water share sales.

The board meeting adjourned at 8:05 PM

Respectfully submitted, July 7, 2016

Approved, July 14, 2016

Jim Malisch, Secretary-Treasurer of the Board