

QUINCY WATER ASSOCIATION
Board Meeting Minutes
January 12, 2017

Kim Bunnell called the board meeting to order at 6:30 PM at the Quincy Grange. Other board members present were Jim Malisch, Randy Trass, and Greg Smiley. Mike Roberts did not attend. Association member Cheryll Malisch also was present.

Minutes:

The board meeting scheduled for December 8, 2016 was cancelled due to snow. Prior to the meeting, a draft of the November board meeting minutes was emailed to all board members. The board approved the November minutes as written.

Financial:

Jim Malisch presented the financial records showing income, expenses, and account balances through the month of December 2016 and therefore the entire year. Jim walked the board through the 2016 numbers. He discussed 2016 income compared to projections and category totals spent compared to the 2016 budget. Jim presented a proposed budget for 2017. The board had a lengthy discussion about the budget for each category. The board decided to add refurbishing well 2A in order to change it from just a backup well to an alternate production well. This project was part of the 2012 upgrade but has been on hold for five years in order to build up the Associations reserves. This was done to avoid using borrowed funds from the state government for the project.

Maintenance and Improvements:

The board reviewed the December maintenance log provided by Hiland and noted the repair of several meter boxes by Hiland after Jim spoke with Silas Olsen. Jim suggested that the board write maintenance reports for all work that was completed without Hiland's involvement, such as implementing the Ilmari Booster pump station.

The board reviewed the quote from Cascade Water Works for the booster pump replacement and piping modifications. The board voted to proceed with the pump replacement and piping modifications that will reduce the loss of the air pad.

The board discussed several possible projects for 2017. The board voted to modify the pump house on Ilmari to accommodate the storage of QWA records. They discussed the possibility of the repair of one of the hydrants, and the relocation of another hydrant. It was decided that more information was required about several locations first and the board members should go inspect these locations in question. The board voted to replace the shutoff valves at the bottom of Ilmari Road because one of them is leaking past the packing. Greg Smiley was authorized to purchase radios to replace those stolen in the break in. The board decided to have more gravel placed on the road into the Ilmari site. The board discussed refurbishing well 2A in order to make it a production well again instead of just a backup well. It was pointed out that the project would not cost as much as well 2B did because it would be done using our own funds instead of government loans. A new line item was added to the 2017 budget to refurbish well 2A.

The board reviewed the Hiland phone log and had no comments.

Old Business:

Randy reported that the general contractor on the Hermo Road Project had completely pulled everything from the job site. They did not return the valve tools that QWA loaned to them.

New Business:

Jim informed the board that a shareholder had emailed him to complain about a slow response from Hiland for assistance in determining if high water usage was due to a leak. It took ten days for Hiland to arrive. The board voted to grant leak forgiveness to the shareholder. Jim will speak with the shareholder to discuss the incident and inform them of the credit.

Cheryll talked to the board about what she found out about the installing a broadband internet connection and a new Sensaphone system that uses the internet to report. She also discussed a security system that utilizes the internet to alert us. The board voted to proceed with installing the internet and further investigating the Sensaphone and security systems. Jim will contact Valley Electric to contract their help with the installations.

The board reviewed the past due report for the month of October. Jim will follow up with Hiland about past due accounts and sending a shut off notice to two past due accounts that have not made payment.

The board thanked Randy Trass for his hard work replacing the doors to add dead bolts. They also thanked Greg Smiley for installing new motion sensor lights at both sites.

The board briefly discussed sending meeting notice for the annual shareholders meeting.

Kim reminded board members about the working session next week to review the maintenance contract.

The board meeting adjourned at 8:12 PM

Respectfully submitted, January 22, 2017

Approved February 9, 2017

Jim Malisch, Secretary-Treasurer of the Board