

QUINCY WATER ASSOCIATION
Board Meeting Minutes
April 13, 2017

Kim Bunnell called the board meeting to order at 6:30 PM at the Quincy Grange. Other board members present were Jim Malisch, Randy Trass, and Rocky Roggow. Association member Cheryll Malisch also attended the meeting.

Minutes:

A draft of the March board meeting minutes was emailed to all board members before the meeting. After corrections for wording and spelling and were made, the minutes were approved.

Financial:

Jim Malisch presented the financial records showing income, expenses, and account balances for the month of March 2017. He pointed out that March expenditures were high due to the security additions made to the facility. Rocky asked Jim to clarify what expenditures were higher than normal. Jim walked the board through each line item on the expenses summary. He summarized that they totaled \$18,323.55 for the month

Maintenance and Improvements:

The board reviewed the March maintenance log provided by Hiland, and had no comments. Jim told the board about his recent discussion of issues with Aaron Olson when he was on site reading meters and servicing the filter plant. Jim and Cheryll showed Aaron the Ilmari booster station, and he made some suggestions for improving the station. The board discussed the minor problem of contactor chatter at the time the booster pump starts.

Kim asked Jim about the scope of work that Cascade Water Works is planning for refurbishing well 2A. Jim reported that he has no update on well 2A nor getting and installing the air snubbers on the ATEC filter. Jim said that he has no update on scheduling additional work for Cascade Water Works concerning hydrant repair, dike water line repairs, and valve replacement.

Cheryll reported on her on-going effort to make sense of the water loss report. Cheryll showed the board a copy of the waiver she prepared for the person clearing the trees at the Ilmari site. The board discussed waiting for the weather to improve before purchasing gravel for the Ilmari site and for the easement.

The board members discussed the recent repair of the line break on Hermo Road. The consensus of the board is that the leak was not caused by vehicle traffic, but likely by the age of the black plastic pipe.

Randy asked if the berry vines around the blow-off on Hermo Road were cleared away. Jim told the board that Rocky had completed the task, and he showed a picture on his phone of the result. Everyone thanked Rocky for the effort.

Kim asked if we had battery backup for the security systems just installed. Cheryll told the board that the Sensaphone has a built-in battery backup, but the other components did not. She explained that if a power outage occurred everything else would be off anyway.

Old Business:

Kim asked Cheryll to report on the progress of the testing of the backflow devices that is required by the Oregon Health Authority. She reported that all of the members that do have the devices installed have been contacted and most have scheduled Hiland Water to test them. She explained the penalties associated with non-compliance. The board voted to make a onetime offer of free replacement if any of those devices tested failed. The association has spare units in stock. Cheryll told the board that air gap devices on external faucets are acceptable as backflow prevention devices.

Randy reported that he still had no new information on the Hermo Road upgrade project.

The board reviewed the Hiland phone log for March without comment.

New Business:

The board reviewed the past due report for the month of March. One member's water was shut off two months ago and now is over 120 days past due. Another member's account with the estate in probate has not made payment since December of 2015. Attempts to contact the individual responsible for the estate have not been successful. Jim will send warning letters to both members stating that they are at risk of the membership being terminated, losing their water shares.

Cheryll said that when she was researching water loss, she was told by Hiland that we should consider calibration of member water meters on the dike lands. The board discussed the issue and felt that perhaps replacement of the meters was a better option. The subject was tabled for a future discussion.

The board meeting adjourned at 7:45 PM

Respectfully submitted, April 13, 2017

Approved, May 11, 2017

Jim Malisch, Secretary-Treasurer of the Board