

**QUINCY WATER ASSOCIATION**  
**Board Meeting Minutes**  
**June 8, 2017**

Kim Bunnell called the board meeting to order at 6:30 PM at the Quincy Grange. Other board members present were Jim Malisch, Randy Trass, Greg Smiley and Rocky Roggow. Association member Cheryll Malisch also attended the meeting.

**Minutes:**

A draft of the May board meeting minutes was emailed to all board members before the meeting. The board approved the minutes after grammar corrections.

**Financial:**

Jim Malisch presented the financial records showing income, expenses, and account balances for the month of May 2017. He noted that the treasury is making small gains in spite of high spending lately. Referring to the money market account, Randy remarked that it seemed like we were receiving a poor return on the association's money invested in the fund. The board discussed other options.

**Maintenance and Improvements:**

The board reviewed the May maintenance log and call log provided by Hiland. Kim asked why Aaron from Hiland Water worked on the hydrant at Charity Lane. Jim said he had asked Tina why Hiland did the work since we put a hold on any time and material work from them. She told him that she did not know about the hold, but while reviewing past work schedules saw that this task was not completed, so she scheduled the work. Jim said he would discuss the issue of future work with Tina again. There was a brief discussion about water loss calculations. Cheryll explained the water loss calculations that she is working on using the RVS billing software.

The board had a long discussion about residential water meters and their failure. They debated whether they should instigate a maintenance program to replace the meters on a regular basis, but decided not to implement a replacement program at this time and to replace them as they fail.

Jim reported that he had no new information on the adjustable air snubbers for the ATEC filter.

Randy reported that he had talked with the county maintenance manager and the project engineer regarding the Hermo Road upgrade project. He was told that there is an indefinite hold on the work. Randy said that the construction contractor had not returned his calls regarding the association's valve tools, but he would make another attempt to contact them.

Jim reported that Dave and Northstar Construction had set a start date for the repair work that they quoted. The work is set to start on August 22 and continue for two plus weeks. The board briefly discussed the scope of work that was quoted by Northstar. The board discussed the planned relocation of the last water meter on the line and decided it would be best to write a letter to the owner of the property to inform them in advance. The board held a lengthy discussion about domestic water uses that the bylaws allow.

Greg reminded everyone to be extra cautious while we are flagging in the construction zone and to always wear the safety vests. Kim added the comment that we had hard hats to wear as well.

Jim reported that there has been no communication from Cascade Water concerning the planned refurbishing of well 2A, so he had contacted three well drillers about the plan. One of the drillers said he did not have the equipment, so declined. Another expressed interest and he is willing to discuss the proposed project. Jim will follow up with the well driller that is interested.

Kim asked Randy about the status of the plan to remodel of the Ilmari building for records storage. Randy was concerned about access to the property. Greg said that the alder and maple trees have been cut down. The planned gravel work will not be completed until late August, but the driveway is dry now. Randy inquired about replacement of the roof on the Ilmari building and the board decided to put it on the work list to be done in late fall. The board had a discussion about the new owner of the adjacent property's plan to cut the fir trees near our property line. There was considerable discussion about the logging plan and future access to the system water lines crossing through the adjacent property. Randy said he would visit the site in the near future to determine a start date.

Randy asked the status of the member's water service that he turned off because of a leak on their side of the meter. Jim said that he had no new information on the account to discuss.

**Old Business:**

The board reviewed the past due report for the month of May. It was noted that the two accounts that were not paying because of the death of the owner were recently brought up to date. The board noticed that the account that they voted to waive late fees did not receive the credit. Jim will contact Hiland. The board voted to revoke the membership and take back water share #38. The account is over 150 days past due. We will have Hiland Water remove the meter and install a lockable shut off valve. Jim will send a letter to the individual informing him of the action taken. Hiland will be asked to send shut off notices to three members that accounts are over 60 days past due.

**New Business:**

The board discussed replacement of the scoop of gravel borrowed from Les Pugh last year, and agreed to ask the contractor who borrowed the scoop to replace it. Jim will follow up with the contractor.

Kim reported that several of us met with the OAWU circuit rider concerning the cross connection program. Cheryll will have a future update on the testing plan for back flow devices installed in the association. She told the board that she is working with Hiland to get the current year tests done by the deadline.

The board discussed power washing of the water storage reservoir and decided to look at the reservoir tank before proceeding.

The board discussed renting a wood chipper to remove the piles of tree limbs at both sites.

The board meeting adjourned at 8:15 PM

Respectfully submitted, June 16, 2017

Approved, July 13, 2017

Jim Malisch, Secretary-Treasurer of the Board