

**QUINCY WATER ASSOCIATION**  
**Board Meeting Minutes**  
**July 13, 2017**

Kim Bunnell called the board meeting to order at 6:30 PM at the Quincy Grange. Other board members present were Jim Malisch, Randy Trass, Greg Smiley and Rocky Roggow. Association member Cheryll Malisch also attended the meeting.

**Minutes:**

A draft of the June board meeting minutes was emailed to all board members before the meeting. The board approved the minutes after grammar corrections.

**Financial:**

Jim Malisch presented the financial records showing income, expenses, and account balances for the month of June 2017. Jim noted that he received and deposited a \$4,000 payment for purchase of a water share. It was for the property at 19794 Florence Drive that was recently sold. Jim also reported that he deposited a \$2.13 refund check from the phone company for the telephone account that we closed in February.

**Maintenance and Improvements:**

The board reviewed the May maintenance log and call log provided by Hiland. Jim reported that Hiland had finished repair of the fire hydrant at Charity Lane and placed it back into service. This hydrant was flushed along with the other hydrants in June. There was a brief discussion about water loss calculations. Cheryll explained the details of the water loss calculations that she is working on.

Kim spoke briefly about the work that we have scheduled with Northstar Construction in August. Jim noted that since the hydrant at Charity Lane was repaired by Hiland, it would be removed from the list of work for Northstar. The work is set to start on August 22 and continue for two plus weeks. Relocation of the water meter at the end of the line was briefly discussed. Jim will notify the berry farm about the meter relocation.

Randy reported that the road construction contractor still had not returned his calls regarding the association's valve tools, but he would make another attempt to contact them. He left a message that they will be billed for the tools if they are not returned.

Jim reported that he received the adjustable air snubbers for the ATEC filter, and has a payment for the Cascade Water Works invoice that he received. Jim said that it will take some time to install and adjust them. Rocky volunteered to assist Jim when he installs them.

Randy said he will start the remodel of the Ilmari Road building soon. Replacement of the shingles with metal roofing was again discussed. Cheryll reported that a volunteer group had cleared the weeds and berry vines from the site. Jim reported that the fallen alder trees were cut up and removed to help clear the space.

Jim reported that he had talked with Gary Viuhkola about purchasing gravel and was told that we would be able to get gravel delivered by him during our repair work scheduled with Northstar in August. He said he will also plan to return the scoop of gravel borrowed from Les Pugh.

Cheryll reported that the pressure tank level at the Ilmari property required adjustment after the hydrant flushing in June. This is the first adjustment since leaks were repaired in March. Jim mentioned that the Sensaphone reported high flow alarms triggered during system flushing in June.

Jim had news about the project to refurbish well 2A. Jones Well Drilling, who drilled our last well, is interested in doing the well 2A project. Jim still needs to check with OHA and Water Resources to determine how to proceed. He feels confident that we can write a modified plan using engineering documents from the last well, 2B as a guide.

The board briefly discussed power washing the water storage tank again this year. Greg said that we need to remove the limbs from around the tank if we plan to power wash it. Rental of a chipper and the cost was discussed.

***Old Business:***

Kim reported that the sale of the property adjacent to our Ilmari property is not completed. Another property on Rutters Road has been sold, and the new owner inquired about obtaining water for any sub divided property. They were told that the board would need to review their application for any additional water shares. Both properties now have QWA water shares.

The board reviewed the past due report for the month of June. Jim noted that the average past due amount was down to about \$650 for the month. It was noted that the two accounts that were not paying because of the death of the owner were again not paying. The majority of past due accounts have made a payment within the past sixty days. Only one account will receive a shut off notice. Jim will call Hiland. The board reviewed the account audit of a member who requested reversing a late fee. The board voted to refuse reversing the fee, but Hiland will ask the member if there is a special cause.

***New Business:***

The board reviewed the Hiland call log. It was noted that one water share holder questioned a large bill that showed a large water usage. A member account that had a hardship allowance by the county was discussed by the board. Kim will check with the county planning department to verify that their hardship is still valid.

Cheryll updated the board on the cross connection program and testing plan for back flow devices that are installed in the association. Hiland Water has scheduled the testing on June 19, 2017.

The board decided to rent a chipper to use at both of our properties. Jim will rent the chipper. Greg and Rocky volunteered to help feed the limbs to the chipper.

Randy asked about results of the copper/lead water tests taken last month. We have no results.

The board meeting adjourned at 7:30 PM

Respectfully submitted, July 13, 2017

Approved August 10, 2017

Jim Malisch, Secretary-Treasurer of the Board