

QUINCY WATER ASSOCIATION
Board Meeting Minutes
February 9, 2018

Vice President Greg Smiley called the board meeting to order at 6:40 PM at the Quincy Grange. Kim Bunnell was absent. Other board members present were Jim Malisch, Rocky Roggow, and Randy Trass. Association member Cheryll Malisch also attended the meeting.

Minutes:

Previously, before the meeting, a draft of the January 2018 board meeting minutes was emailed to all board members. After making one small correction, the board approved the minutes as written.

Financial:

Jim Malisch presented the financial records showing income, expenses and account balances for the month of January 2018. He pointed out that we paid additional lab fees for special water testing associated with the re-drilling of well 2A. Jim was asked about the \$82.50 in the miscellaneous category. He explained that it was a \$75 charge by OHA for administration charges of the cross connection program. Hiland paid the invoice and marked it up ten percent.

Maintenance and Improvements:

The board reviewed the Hiland maintenance log for the month of January. Randy asked about a discrepancy between the call log and the past due report concerning a past due account. Cheryll explained that it was a timing issue between the RVS report at the end of the month and the date the past due report was printed. The past due amount was paid in full by the time the past due report was printed.

The board discussed the water loss report. Cheryll noted that according to the report we sold more water than we pumped.

The call log was reviewed and the board discussed the call from a renter concerning carbon monoxide detected in their house by the fire department. The renter also called Jim to inquire what chemicals we put into the water. The issue was later resolved when it was determined that exhaust gasses from a pressure washer were blowing under the house.

The board discussed the spare parts at the Ilmari building. It was suggested that someone volunteer to take an inventory and to dispose of items that will not be used in the maintenance of this water system.

The board decided to hire a contractor to re-install the chain link fencing around the re-furbished well. We need to ensure that the well is secure. They also discussed the well cover and repairs that are needed. Until the well is finished, the existing "dog house" will stay.

Jim requested help from Northstar contracting concerning water quality issues and Dave Hoiland dropped in to discuss the problem. While he was on site, Dave helped chlorinate the well and assisted with replacement of the well electrical panel. Jim made a call to Valley Electric to get emergency help and Carl made a quick trip to the well site in order to replace the electrical panel. In order to be able to work on the electrical panel, the Clatskanie PUD was called to shut off the power. They were extremely helpful because they responded quickly to remove power from the meter and panel, and a second time to restore power after the new panel was installed.

Old Business:

The board reviewed the past due report and decided to send one shut-off notice. The board agreed that this month Jim will send a final share termination notice to the shareholder of share number 46 who has not made a payment since May of 2017. The board discussed several accounts that continue to have very high balances.

New Business:

There was a brief discussion about the state loan that we received in 2012. When the possibility of refinance was suggested, Jim reported that the current interest on the loan is pretty low at 3.4 %.

The board discussed the annual meeting next month and items to discuss at the meeting.

The meeting was adjourned at 7:30 PM

Respectfully submitted, February 9, 2018

Approved, March 8, 2018

Jim Malisch, Secretary-Treasurer of the Board