

**QUINCY WATER ASSOCIATION**  
**Board Meeting Minutes**  
**May 10, 2018**

President Cheryll Malisch called the meeting to order at 6:30 PM. The other board members present were Jim Malisch, Rocky Roggow, Randy Trass, and Greg Smiley.

**Ongoing Business:**

Previously, before the meeting, a draft of the April 2018 board meeting minutes were emailed to all the board members. The board approved the minutes as written.

The board reviewed the Hiland maintenance log and the call log for the month of April. The board discussed a list that Hiland prepared last month to document water meters that require replacement. The majority of the issues were that the glass was fogged making it difficult to read the numbers. After receiving the list, Greg visited each meter on the list and took pictures to document the issues that each meter had. Cheryll will follow up with Hiland to schedule installation of replacement meters.

The board members discussed the service charges for a trip to Quincy by Hiland to verify that a leaking chlorine analyzer discovered by Cheryll had stopped leaking.

The board also reviewed the past due list and discussed several accounts, including one account that has a rather large balance. The account, (1479) apparently had a leak and failed to get it fixed. The shareholder recently paid half of the bill to Hiland, and arranged to pay the balance next month. The board will ask Hiland to send shut off notice to two other accounts, (1485 & 1504).

**Maintenance and Capital Improvements**

Cheryll asked Jim to report on the service call made by Ron from Cascade Water Works to service the booster pump at the Ilmari site. We noticed that the pump was leaking and making noise when it operated. Ron took the pump apart, smoothed some pump surfaces and reassembled the pump with a new gasket. The pump still had some noise but it did not leak. While he was here, Ron installed the air snubbers on the ATEC water filter at Stewart Creek. Ron cleaned the meter, then adjusted the back-flow volume and tested it to be certain we were not losing any filter media during backwash.

Cheryll asked Randy if he had any update on the improvement to the Ilmari building. He reported that he had still had not finished installing the OSB board wall panels at the Ilmari site.

Cheryll reported that Heath from OAWU was planning to be here soon to help us super-chlorinate the refurbished well, 2A. After that is done, we will take water samples to determine if the water quality has improved. We want to run the tests on both wells to determine water quality, so well 2B will be sampled as well.

Rocky complained about the chlorine smell that he often gets at his house. The board members discussed the mechanics of adjusting chlorine. Rocky also reported that the box for his water meter was broken and should to be added to the meter replacement list.

Randy reported that the tree blown down on our Ilmari property was taken care of by the member who owned the adjacent property. He said that there were additional trees on our property that are of concern.

**Shareholder Changes.**

Cheryll reported that there have been several membership changes. These changes have occurred because the property changed ownership. The board also discussed future sales of new memberships. Jim recommended that the board put a hold on the sale of any new memberships until the issues of the alternative well, 2A are resolved. He said that our system infrastructure cannot support any growth, because right now we struggle to keep up with the present water system size and shareholder count. He said we should make an exception for those properties that were foreclosed and the water share was taken by the board.

**Financial Report.**

Jim Malisch presented the financial records showing income, expenses and account balances for the month of April 2018.

**New Business:**

The board did not discuss any additional capital projects for 2018.

Cheryll told the board that beginning in June, Hiland is seeking a 2% increase in the monthly contract maintenance fee. This amounts to an increase of \$50.00 per month. The board spent several minutes discussing other maintenance options that might be available to us. The board discussed flagging traffic by board members during construction and whether the board should purchase additional training for flaggers.

Cheryll handed out a task summary document written prior to contracting with Hiland describing maintenance tasks required for water system maintenance.

The meeting adjourned at 8:00 PM

Approved June 14, 2018

Respectfully submitted, May10, 2018

Jim Malisch, Secretary-Treasurer of the Board