

***QUINCY WATER ASSOCIATION***  
***Annual Meeting Minutes***  
***March 3, 2015***

Vice President of the board, Debbie Greeley called the annual members meeting to order at 7:00 PM. The meeting was held in the Clatskanie PUD public meeting room. Other board members attending were Kimberly Bunnell, Chuck Leavy, and Jim Malisch. Linda Hooper did not attend.

There were 43 people in attendance representing 29 memberships. Members in attendance were: Tyler Brame, Carol Brandt, Michael Donaldson, Colleen Erickson, Janice Farden, Martin Greeley, Jack Hendrickson, Mary Hendrickson, Daniel & Darlene Honeycutt, Jeff Peterson, Eino Kahailanien, Gary & Connie Leinonen, Cheryl Malisch, Steve & Donna McCarty, John Moore, Les & Evelyn Pugh, Joe Richardson, Mike Roberts, Terri Sampson, Alfred & Sandy Scales, Mike Seely, Greg & Debra Smiley, Dennis Stanley, Randy & Karen Trass, David Willey, Ellen Nieminen (Grange), Sean Clark (Port of St Helens).

**Proof of Notice:**

Secretary-Treasurer of the board, Jim Malisch reported that all members of record had been mailed a meeting notice on February 17, 2015. In addition, a meeting notice was published in the February 20, 2015 edition of the Clatskanie Chief.

**Minutes:**

Copies of the minutes for the 2014 annual members meeting were distributed to the members in attendance. A motion was made and seconded to approve the meeting minutes. The motion passed without opposition.

**Financial Report:**

Jim Malisch presented the review results for the Association's financial records for the 2014 fiscal year. Scappoose Business & Tax Service conducted the 2014 review because Le's Income Tax Service informed the Association that they were cutting back on their services. Copies of the review were distributed among the members. Jim told the members that the review recommended adding a balance sheet to the financial documents, but pointed that the IRS 990 tax statement filed each year by the Association contained a balance sheet.

Jim also distributed copies of the Association's 2014 financial spreadsheets and copies of the current state loan statement. He reported that 2014 expenses totaled \$80,942 against the 2014 budget of \$94,000. He reported that balance reported for the state loan was \$347,952 in January of this year.

Jim then presented the 2015 budget in the amount of \$119,500. There were member questions regarding the increased budget for legal fees, going from \$1,000 in 2014 to \$8,000 in 2015. Debbie Greeley told the membership that the 2014 budget for the attorney was exceeded because the board asked a new attorney questions about the Association Bylaws and Articles of Association.

The meeting proceeded with a great deal of dialog and discussion about the rewriting of the Bylaws and Articles of Association and the associated attorney fees. Members expressed concern about the manner that the rewrite work preceded and the high cost of the attorney. David Wiley pointed out that the financial presentation and discussion was not completed.

**Old Business:**

Debbie Greeley discussed the maintenance projects that the board initiated during 2014. She talked about the plans to refurbish the two pressure control vaults. This work was deferred until 2015. She told the membership about the pressure study completed by Hiland Water. Debbie spoke about the replacement of an old fire hydrant on Rutters Road and the addition of a blow off valve on that road. Debbie explained that parts are on order to repair the damaged fire hydrant near Charity Lane. She mentioned that markers were placed to protect the valves at Hermo Road, near the store.

There was extensive discussion regarding the county project funded by the bio refinery to pave Hermo Road. The project includes replacement of the Association water line in that road. Mike Seely recommended that the board research ductile iron pipe. He suggested that the board contact Dave True of Clatskanie.

Debbie mentioned the testing of old well 2A to determine if it was capable of being used as a backup to the new well 2B. It appears that the flow is sufficient to allow proper backwashing of the iron filter but flow meters accuracy is in question. Hiland Water is in the process of checking calibration of the meters in the building.

Debbie said that the next board would decide what repair and improvement projects would be implemented in 2015.

**New Business:**

Kim Bunnell presented a proposal to amend the Bylaws to split the Secretary-Treasurer position into two positions. A motion was made to accept the proposed amendment to the bylaws, but after a great deal of discussion, the motion was withdrawn.

Sharon Hicks showed documents that she believed to be proof that she was one of the owners of the property where her home is located. Kim Bunnell read aloud the article in the Bylaws pertaining to member eligibility. There was considerable discussion about the qualification for ownership of a share. Debbie stated that she would have Jim Malisch take the question to an attorney.

**Election of Board Directors:**

For 2015, three board positions were up for election by the membership. The positions previously held by Linda Hooper, Debbie Greeley, and Chuck Leavy had expired.

Nominations were opened; those nominated were Mike Roberts, Leo Nikula, Randy Trass, Debbie Greeley, Greg Smiley, and Gary Leinonen. Voting was by paper ballot with instructions to vote for three individuals.

There were 29 memberships represented. A total of 28 ballots were collected and counted, Sean Clark representing the Port of St Helens did not vote.

The vote count resulted in the election of Randy Trass, Greg Smiley, and Mike Roberts to the board for a two-year term. They will join Kimberly Bunnell and Jim Malisch as directors for 2015 Quincy Water Association board.

The meeting adjourned at 8:45 PM

Respectfully submitted, March 10, 2015, Jim Malisch, Secretary-Treasurer of the Board  
Approved, March 1, 2016, Jim Malisch, Secretary-Treasurer of the Board